

CLINICAL INNOVATION OPPORTUNITIES FUND Project Application Guidelines

Please provide a summary including the requirements below:

1. Format Requirements:

- **Length:** Maximum of 5 typed pages, excluding references.
- **Font:** Arial, Calibri, or Times New Roman, 12-point font (other similar-sized fonts may be used).
- **Spacing:** Maximum of 6 lines per inch, with 2 cm (3/4 inch) minimum margins on all sides.
- **Text Density:** Avoid condensed/narrow fonts, high type density, or tight line spacing. Smaller text is acceptable for tables, figures, and references, provided it remains legible at 100% view.
- **Note:** Non-compliance with these guidelines may negatively impact the evaluation of your application.

2. Content Requirements:

a) Plain Language Abstract

Describe the proposed project in plain language, emphasizing the research question and its relevance to healthcare. Ensure that your description is understandable to non-experts.:

Answer the following questions:

- What is the innovation, and what is the main research question or hypothesis?
- How will this project impact on the healthcare system or direct patient care?
- What is your knowledge translation plan (i.e., how will you share your results or spread knowledge about your innovation)?

b) Background, Objectives, and Rationale

Provide a concise description of the project's objectives and the issue(s) being addressed, written in a way that non-specialists can understand. This section should demonstrate the importance, feasibility, and relevance of the project, particularly in relation to evidence-based improvements in clinical practice, leading to "better care." Key areas to consider include:

- Changes in practice that promote patient engagement and patient-centered care.
- Meeting community needs through integrated clinical care.
- Improving quality and safety in patient care.
- Innovations in health human resources (e.g., interprofessional initiatives).
- Health promotion and health information management innovations.
- Improving efficiency through process redesign.

c) Team

List the names and affiliations of all team members, along with a brief statement of their roles, expertise, time commitment, and planned contributions to the project. Projects involving NOSM University learners will be prioritized.

d) Approach and work plan.

Describe the approach, or methods to be used and provide a detailed project work plan. If applicable, include:

- Rationale for recruitment targets.
- Power calculations.
- Start date, key milestones, and the target completion date for the project.

e) Metrics to evaluate the outcome of the project.

Outline the anticipated outcomes of the project and how outcomes will be measured and/or analysed. Define measurable milestones and describe how you will track progress, including reporting at the end of the project (for one-year projects) or annually (for two-year projects).

3. Budget

a) Budget Description and Justification

Provide a brief description and justification for all budget expenditures, including compensation for both physicians and non-physician team members. Note that capital equipment purchases are limited to 10% of the requested NOAMA funding. Specify contributions from other funders (cash or in-kind). A budget template (CP2) is provided.

b) Physician Compensation

Physician compensation is eligible based on the time involved, at a rate not exceeding the OMA per diem rates. Remuneration is applicable for clinical activities as per the OMA's published rates.

4. Resource Implications:

Describe any resource implications for other institutions involved (e.g., hospitals, clinics, NOSM University), including any human, space, or community resources required. NOAMA will require a letter of support from partners attached as PDFs:

5. List of References – Please provide bibliographic citations

Provide bibliographic citations for peer-reviewed papers published or "in-press," following the format below (after the 5-page project summary).

Format: Authors' last name and first initials (first 6, then "et al." for more). Article Title. Journal title. Year; Volume: page numbers. DOI.

Example: Smith J, Doe A, Brown B, et al. Impact of new healthcare practices. *Healthcare Journal*. 2023; 12(3): 45-56. DOI: xx.xxxx/xxxxxx