

Funding Requests Outside NOAMA's Operating Budget Policy

Last Approved:	NOAMA Board	January 28, 2025
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1. Background

The Northern Ontario Academic Medicine Association (NOAMA) administers funding through an Alternate Funding Plan (AFP) to advance its mandate and support the mission of the Northern Ontario School of Medicine University (NOSM U).

NOAMA operates independently as a physician-controlled association governed by the three signatory organizations to the agreement: Physician Clinical Teachers' Association (PCTA), NOSM U and the hospitals.

Funding requests outside NOAMA's normal operating budget should align with the AFP's intended purpose, support NOSM U's mandate, adhere to NOAMA's balanced budget and financial policies, and demonstrate compatibility with NOAMA's principles of funding.

2. Purpose

This policy establishes a consistent and transparent framework for receiving, evaluating, and approving funding requests from stakeholders, particularly NOSM U. It ensures accountability, alignment with NOAMA's AFP purpose, and prevents funding of ongoing operational deficits or continuous requests.

3. Definitions

NOSM U funding request: New NOSM U requests are for initiatives aligned with the AFP's purpose but are not part of NOAMA's operating budget or regular funding allocations.

Designated NOSM U Endorser: The Vice-President, Administration and Chief Operating Officer of NOSM U, or a designated delegate, is responsible for reviewing, consolidating, and endorsing funding requests submitted to NOAMA on behalf of NOSM U.

4. Policy Statement

- a) NOAMA will consider funding requests originating outside its internal operations only if endorsed by the designated NOSM U endorser.
- b) Requests must clearly demonstrate alignment with NOAMA's AFP purpose and NOSM U's strategic objectives.
- c) To ensure efficiency and prevent duplication, NOAMA will not entertain multiple or uncoordinated requests from different NOSM U units or individuals.
- d) NOAMA will only accept requests for one-time funding of special projects. Continuous funding, operationalized requests, or those intended to cover ongoing deficits will not be considered.
- e) The NOAMA Board retains final authority over all funding decisions.

5. Policy Details

- a) Request Submission:
 - i. All funding requests must be submitted through the designated NOSM U endorser.
 - ii. Requests must include a detailed proposal outlining the initiative, purpose, alignment with the AFP mandate, and a financial breakdown.
 - iii. Proposals must include a plan for accountability, such as a report back to NOAMA confirming how the funding supported the AFP mandate.

